

Morris Housing Authority (MHA)
109 East Street, Morris, CT 06763
Phone (860)567-5876

MEETING MINUTES
Apr 13, 2015

A regular meeting of the Morris Housing Authority was held at the Eldridge Office on Apr 13, 2015 and was called to order by Kevin DeRoehn, at 7:08 PM.

ATTENDANCE

Here?	Name	Function	Here ?	Name	Function
No	Terence(Terry) Phelan	Chairperson	Yes	Mark Halloran	Vice chairperson
Yes	Gina Parisi	Exec.Director/RSC	Yes	Kevin DeRoehn	Board member
Yes	Janet Weik	Resident board member	Yes	Janine Shailer	Secretary

1. Secretary's Report

Minutes of Jan 12 meeting reviewed. Mark motioned to accept the minutes, Janine 2ndd. Board unanimously accepted

2. Resident Board Member Report

Unit 11, fire alarm disk beeping- possibly battery needed. Will be checked.

3. Management Report

Gina updated board on the status of the computer upgrade, advised that a flash drive was purchased for the transfer of data to the new unit; Shared the P&L data with the board- format is still under revision.

4. RSC Report Nothing to report

5. Chairman's Report

Resident Annual Rent Recertification in Terry's absence- Gina reported 90% of the recertifications are complete & balance should be done by COB Friday 4/18.

Resident's Requirements to Maintain Units- tabled; will discuss at next meeting.

6. Policies and Procedures Brief discussion, Nothing new to report

7. Old Business

Rent increase -tabled until next meeting

2015 Budget-tabled until next meeting

Building & Grounds, Maintenance/Repairs

Gina has a list of repairs that need doing, has contacted the contractor; expects list to be addressed shortly. She reported the MHA exterior ligts will be repaired shortly.

Regarding letters sent to tenant about damage in their unit- we have not received a reply.

Kevin shared the new unit inspection form, board reviewed; Kevin will start visiting units ASAP. Gina to help set up visits. There was one FOA inquiry.

8. New Business

Washer / Dryer fee Increase-tabled until next meeting

Kevin motioned to open the floor to hear comments from residents Janine 2ndd board approved unanimously.

There general discussions and questions regarding install of air conditioning, a comment about plants leaning against the siding of on unit; discussion of trash areas needing clean up.

At 7:42 PM Mark motioned to adjourn the meeting, Janet 2ndd . Board unanimously approved.

Meeting adjourned

Respectfully submitted,

Janine Shailer, Secretary